Annual budget tracker

Plan and track your business income and expenses for the entire year.

How to use this template

- 1. Get started by entering your starting balance below.
- 2. Then, fill out the 'Expenses' and 'Income' tabs.
- **3.** Feel free to rename or delete categories in these tabs. Your changes will automatically be reflected on the 'Summary' tab, which shows an overview of your projected/actual spending.

Configure

Starting balance: \$1,183

	Income	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Average
Donations	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
														\$0	\$0
														\$0	\$0
														\$0	\$0
														\$0	\$1
														\$0	\$1
Grants	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
														\$0	\$1
														\$0	\$
														\$0	\$
														\$0	\$
														\$0	\$

	Expenses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Average
Customer Acquisition	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Advertising Facebook													\$0	\$0
														\$0	\$0
														\$0	\$0
Miscellaneous Cost of Service	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34	\$324	\$0	\$0	\$0	\$358	\$30
	Website Domain								\$34					\$34	\$34
	Wix Premium Plan									\$324				\$324	\$324
														\$0	\$0
														\$0	\$0
														\$0	\$0
Office/General Administrative	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60	\$0	\$0	\$149	\$50	\$259	\$22
	Business Email								\$60					\$60	\$60
	Zoom Pro											\$149		\$149	\$149
	Stationary & Printing													\$0	\$0
														\$0	\$0
														\$0	\$0
	Shipping @ \$25 per box												\$50	\$50	\$50
Cost of Goods/Cost of Services	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Purchases - COS													\$0	\$0
														\$0	\$0
														\$0	\$0
														\$0	\$0
														\$0	\$0
														\$0	\$0
Travel	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
	Airfare													\$0	\$0
	Hotels													\$0	\$0
	Travel Meals													\$0	\$0
	Transportation													\$0	\$0
	Entertainment													\$0	\$0
	Other													\$0	\$0

	Expenses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Average
Legal	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$479	\$0	\$0	\$0	\$0	\$249 39	.91666667
	Registered Agent								\$249					\$249	\$249
	Compliance Package								\$230						
Insurance	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	C
	Insurance													\$0	\$0
														\$0	\$0
														\$0	\$0
														\$0	\$0
Other Expenses	Monthly totals:	\$0	\$0	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70 5.8	333333333
	CycloPure Water Test 1 @ \$70			\$70										\$70	\$70
														\$0	\$0
														\$0	\$0
														\$0	\$0
Taxes	Monthly totals:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(
	Taxes & Licenses													\$0	\$(

About this sheet

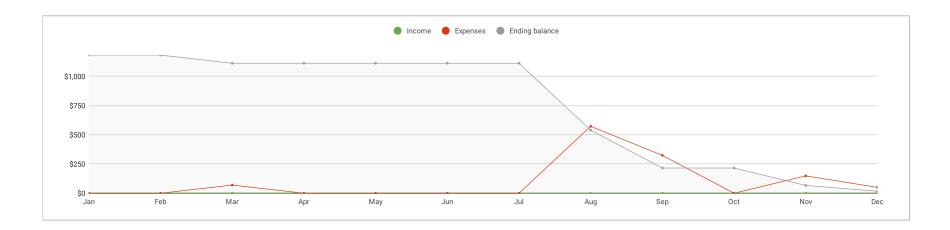
This sheet generates a summary of your spending based on data in the 'Expenses' and 'Income' tabs.

Make sure you've set a starting balance in the 'Configure' tab before beginning.

Note

Please don't edit this sheet.

It contains formulas and will update automatically.



Summary

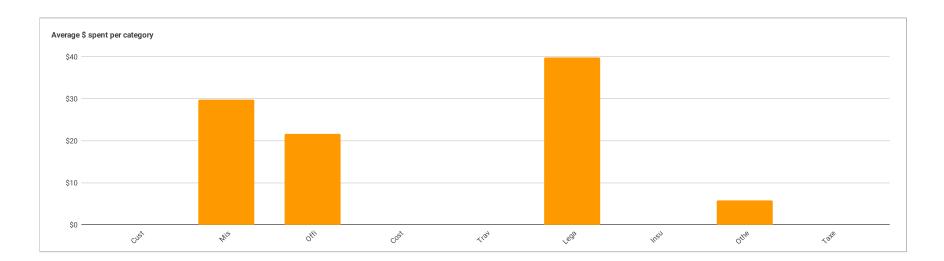
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Average
Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Expenses	\$0	\$0	\$70	\$0	\$0	\$0	\$0	\$573	\$324	\$0	\$149	\$50	\$1,166	\$233
Net savings [1]	\$0	\$0	-\$70	\$0	\$0	\$0	\$0	-\$573	-\$324	\$0	-\$149	-\$50	-\$1,166	
Ending balance [2]	\$1,183	\$1,183	\$1,113	\$1,113	\$1,113	\$1,113	\$1,113	\$540	\$216	\$216	\$67	\$17		\$749

Income

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Average
Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Expenses

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Average
Customer Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Cost of Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34	\$324	\$0	\$0	\$0	\$358	\$30
Office/General Administrative	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60	\$0	\$0	\$149	\$50	\$259	\$22
Cost of Goods/Cost of Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Legal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$479	\$0	\$0	\$0	\$0	\$249	\$40
Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Expenses	\$0	\$0	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70	\$6
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



- [1] Total of Income Expenses
- [2] This total includes the 'Starting Balance' from the 'Setup' tab.